



**MINUTES OF THE STANDARDS COMMITTEE MEETING HELD ON THURSDAY 10  
MARCH 2022 AT 1.30 PM REMOTELY VIA MS TEAMS**

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## MINUTES OF THE STANDARDS COMMITTEE MEETING HELD ON THURSDAY 10 MARCH 2022 AT 1.30 PM REMOTELY VIA MS TEAMS

Present: Alan Brady (Chair), Sue Bradley, Angela Cruz, Phil Dover, Vanessa Simpson, Mandie Stravino

In attendance: Aaron Denton, Helen Jefferson, Melanie Lanser, Heather Simcox, Rose Matthews (Clerk)

	Action	Date
<p><b>15/21-22 APOLOGIES FOR ABSENCE</b></p> <p>Apologies for absence were received and accepted for Kate Martin and Kate Cox.</p>		
<p><b>16/21-22 DECLARATIONS OF INTEREST, CONFIRMATION OF ELIGIBILITY AND QUORUM</b></p> <p>All members were eligible, and the meeting was quorate. There were no new declarations.</p> <p>Discussions were also held in relation to the change of name. It was agreed the Committee would change its name to Curriculum Planning and Standards Committee moving forward.</p>	Chair	28/03/22
<p><b>17/21-22 MINUTES OF THE MEETING HELD ON 9 DECEMBER 2021</b></p> <p><b>RESOLVED:</b> The minutes of the meeting held on 9 December 2021 were formally approved and signed as a true and accurate record.</p>		
<p><b>18/21-22 MATTERS ARISING</b></p> <p>The EDI Annual Statement was recommended to the Corporation at its meeting on 13 December 2021 for approval and publication.</p>		
<p><b>19/21-22 CURRICULUM TEACHING, DESIGN AND IMPROVEMENT STRATEGY</b></p> <p>The Director of Teaching and Learning Improvement delivered an overview of the Strategy with the core vision that all students receive an excellent education. Student and employer views were at the heart of the strategy.</p>		

The strategic priorities and progress towards these was shared and discussed, along with quality improvement measures (QIP first approach), opportunities and key risks/challenges.

Members heard a team of Improvement Practitioners had been appointed to support and develop managers with accountability measures; the SAR expectations had been invigorated and communicated to all employees, the purpose and processes for IQAs had been refreshed and the collation and impact of student voice improved.

Some of the projects taking place across the College were shared, which included developing TLA and formative assessment strategies, T Level and T Level transition, Black curriculum initiatives, plus many more.

Members questioned the examples of work happening in relation to the black curriculum. This included a unit in Hair and Beauty, focussing on afro hair. The staff governor explained they were raising awareness around cultural differences and looking at people that had been successful in different cultures. Events had taken place for Black History month to highlight black culture.

They were also interested to hear about the Human Library.

## **20/21-22 PASTORAL AND ACADEMIC SUPPORT STRATEGY**

The Director of Behaviour for Learning provided a summary of the mid-year strategy review, with the headline success measure to aspire for 100% attendance, punctuality, positive behaviours and attitudes to ensure students are 'life and work' ready.

Key members of the team had been aligned with project work as part of the strategy enactment to develop them as managers and leaders of the future.

Activities to drive the character education, employability and skills development of students were discussed and included sexual harassment sessions, stress management and independent skills studies, plus many more. The Character Education kite mark was achieved in September 2021.

Attendance intervention continues and the team were working towards the Young Carers kite mark. CPD continues for coaching and mentoring students, as does work on further engagement with parents.

Work towards behaviour and engagement included engagement with clubs and societies, cuppa with a copper and a number of belonging events.

Work readiness skills were being developed through a range of initiatives such as business start-up masterclasses and employability modules with employers. Extra-curricular activities continue to raise awareness and develop skills.

Members heard there was only a 1% difference in attendance between those looked after and those that aren't. The multi-agency approach taken was discussed.

Members questioned what was being done in light of the Ukraine invasion and if students were being supported. It was noted funding had been provided for a mentor for asylum seekers and this was being monitored behind the scenes.

Reference was made to the T Level Schematic Survey and members discussed this with those present.

#### **21/21-22 CURRICULUM STRATEGY**

The Curriculum Strategy had been previously shared at the Strategy Committee and would be circulated to Standards Committee members for reference.

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#### **22/21-22 CURRICULUM (TECHNICAL AND ACADEMIC) PERFORMANCE**

The Deputy Principal had sent her apologies. In her absence, headline KPIs for 16-18 and adult provision, including attendance and retention were shared.

It was noted attendance had been impacted nationally by covid-19 and the committee discussed the implications of this.

#### **23/21-22 APPRENTICESHIP PERFORMANCE**

The Vice Principal for Apprenticeships was not in attendance. The performance report was shared, which included key performance measures.

#### **24/21-22 CURRICULUM AND QUALITY RISK REGISTER**

The Curriculum and Quality Risk Register was shared. Minor changes to some of the terminology would be made ahead of the next meeting.

#### **25/21-22 LITTLE EXPLORERS OPERATION AND PERFORMANCE RISK**

The Director of Services for Students shared progress towards the Quality Improvement Plan.

The Nursery was focussing on the older children concentrating on confidence building and language prior to school.

Behaviour was also a focus with the pre-school children due to the time spent away from peers during Covid-19. The children had been involved in projects such as the weather and looking at how that affects peoples' moods.

#### **26/21-22 SAFEGUARDING LINK GOVERNOR UPDATE**

Sue Bradley, the Safeguarding Link Governor summarised her recent meeting with the Lead Safeguarding Officer.

She also covered the business at the recent Safeguarding Board.

Recent meetings had focussed on mental wellbeing and all governors had received the comprehensive safeguarding newsletter.

## **27/21-22 REPORT FROM THE JOSEPH WRIGHT LOCAL BOARD ON 16 FEBRUARY 2022**

The Chair of the Joseph Wright Local Board summarised his report from the hybrid meeting held on 16 February 2022 at the Joseph Wright Centre.

The Assistant Principal had shared some of the areas of focus. These included exam practice, which for many students was the first time they had sat formal exams. Retention was positive. The number of students achieving unconditional offers had diminished, which was reflective across the country, but it was pleasing to note some students had taken up the support offered by the Sutton Trust.

The Local Board had received a comprehensive presentation on the enrichment activities, which tied in with the earlier information presented by the Director of Behaviour for Learning.

Following the meeting, members visited second year science and games design students, who all spoke positively of their experience. It was also interesting to see the 1-1 and small group pods in the main foyer and in one of the science/T Level rooms.

## **28/21-22 STUDENT VOICE**

The Committee welcomed three Engineering students to the meeting.

They were all half way through the second year of their Extended Diploma in Engineering. They shared their favourite units, which included mechanical systems, pneumatics and hydraulic systems and materials.

When questioned by members they all said as the BTEC was continuous assessment they were given clear guidelines and guidance on what to improve on.

They all confirmed they had support available and when they aren't sure about anything it is explained fully, if they aren't in College support is provided over teams.

Two students confirmed they had been offered university places and the other was looking at an Apprenticeship. They acknowledged they had received support in terms of next steps through the tutorial sessions with interview support and

assistance on how to structure a personal statement. They knew where to find additional advice and guidance in the College.

It was also noted the Round had been adapted to provide a 'one-stop-shop' in terms of services for students. They said it was easy to find as everything was in one place.

*The meeting finished at 3.00 pm*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_