

**MINUTES OF THE STANDARDS COMMITTEE MEETING HELD ON
TUESDAY 5 MARCH 2019 AT 2.00 PM
IN THE WHITAKER SUITE, BROOMFIELD HALL**

Present: Phil Dover (*Chair*), Kate Cusick, Gary Malcolm, Janet Morgan, Graham Schuhmacher, Mandie Stravino

In attendance: April Hayhurst, Sue Hopewell, Helen Jefferson, Melanie Lanser, Kate Martin
Rose Matthews (Clerk)

	Action	Date
<p>17/18-19 APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received from Jack Atwal and Heather Simcox.</p>		
<p>18/18-19 DECLARATIONS OF INTEREST, CONFIRMATION OF ELIGIBILITY AND QUORUM</p> <p>All members were eligible and the meeting was quorate. Declarations already made were noted.</p>		
<p>19/18-19 SPORTS PROVISION, STEM AND ONENOTE</p> <p>The meeting commenced with a tour of the sports facilities at Broomfield.</p> <p>Members were shown a peer mentoring system piloted in sport, whereby those students with strengths in the STEM subjects support the development of their peers and the positive effect this was having on English and maths results over time.</p> <p>A demonstration of how OneNote was being piloted in the sports department to provide a comprehensive student folder, accessible by both students and teachers. This formed part of a wider review being undertaken by the Leadership Team to share best practice to enhance the existing learning platform – Moodle.</p>		
<p>20/18-19 MINUTES OF THE STANDARDS COMMITTEE MEETING HELD ON 20 NOVEMBER 2019</p> <p>The minutes of the Standards Committee meeting held on 12 June 2018 were approved as a true and accurate record.</p>		
<p>21/18-19 MATTERS ARISING</p> <p>05/18-19 The Terms of Reference were recommended to and approved at the Corporation meeting held on 17 December 2018.</p>		

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06/18-19 The College SAR was recommended to and approved at the Corporation meeting held on 17 December 2018.		
09/18-19 The Higher Education Self-Evaluation Document was approved by Corporation at the December meeting.		
10/18-19 The Equality and Diversity Annual Report was approved at December's Corporation meeting and was published on the College's website.		
12/18-19 The year-end Sub-Contracting Report detailing the year end position, which was recommended to the Corporation in December 2018.		
15/18-19 The Self-Assessment Policy was recommended to and approved by Corporation at its December meeting.		
<p data-bbox="197 806 1141 896">22/18-19 ORGANISATIONAL QUALITY PERFORMANCE REVIEW (QPR)</p> <p data-bbox="197 896 1141 1008">The Director of Quality and Compliance and presented the Organisational QPR to Committee members.</p> <p data-bbox="197 1008 1141 1142">In year self-assessment was strong, with monthly meetings taking place across all areas focussing on continuous improvement.</p> <p data-bbox="197 1142 1141 1232">Seven academies had early intervention strategies in place to maximise on retention and pass rates</p> <p data-bbox="197 1232 1141 1366">The Quality Improvement Plan is attached as an appendix and the Committee were informed of progress towards the thirteen priorities.</p> <p data-bbox="197 1366 1141 1635">Committee members were informed of the proposals to change the Education Inspection Framework, which would focus on four key areas. There would be a continued focus on safeguarding, but also a holistic view of education, ensuring students are work ready and have the transferrable skills required. The Chair asked the final framework to be presented to the Committee once it had been published.</p> <p data-bbox="197 1635 1141 1747">Uniper Technologies had received a monitoring visit from Ofsted, with DCG mentioned in their report.</p> <p data-bbox="197 1747 1141 1881">The Director of Teaching Learning and Academic Development provided the Committee with updates on classroom based learning projects and bids.</p> <p data-bbox="197 1881 1141 2029">The FE Choices Learner Satisfaction Survey 2018-2019 is due to close early May, with 1,600 responses to date and work continues to encourage further participation.</p>	AH/KM	09/19

The TLA survey was launched in January for one week and received 2,803 responses and work is underway to analyse those results with meetings arranged with students to look in more detail at key themes identified.

There have been 309 safeguarding disclosures to date this academic year, compared with 265 in the previous year.

The Joint Area Inspection for Derby City Council, focussing on child sexual exploitation will be visiting the College as part of their inspection.

Members were informed how work was underway on a new professional development offer for the teaching population and work was continuing to embed prevent and British values through the curriculum.

The January inset day proved a success.

Dual observations by the Quality Team and Heads, providing a standardized approach are planned to be completed by the end of March, key themes relate to high grades and aspiration to achieve beyond the qualification.

External Quality Assurance visits by awarding bodies have resulted in the majority of delivery being deemed low risk. One area was flagged as high risk and an action plan issued to address. Members questioned why - awarding body requirements are constantly changing and the area affected had a high turnover of staff, it was not a reluctance to comply. This year the Quality team had introduced a business partner model and attend regular QPR meetings with the teams and has a regular quality agenda item to inform of any changes.

Graham questioned the staff induction process and asked if it was fit for purpose. The CEO confirmed the induction process was being reviewed by the Executive Director of HR and Director of Strategy and reiterated the College policies form the guidelines all staff should be following.

Retention for both 16-18 and Adult provision is currently above target and being continually monitored. Apprenticeship achievement had also seen a significant increase.

The Chair was pleased to note improvements in the Apprenticeship provision following its move into prevention.

A discussion took place around attendance and it was made clear the College was striving for all students to achieve 100% attendance.

Action

Date

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<p>23/18-19 STUDENT VOICE</p> <p>Gary Malcolm said students appeared happier and more at ease, support had been provided focussing on exam stress by the College.</p> <p>A variety of trips and events were taking place, with a trip later in the week to Westminster. A Health and Wellbeing event held at the Roundhouse today had been extremely well attended and it was hoped this would be mirrored at Ilkeston later in the week.</p>		
<p>24/18-19 LINK GOVERNOR VISITS</p> <p>Due to time restraints on the meeting the Link Governor reports were deferred to the next meeting.</p>		
<p>25/18-19 DATE OF NEXT MEETING</p> <p>The next meeting would be held on 11 June 2019.</p>		

The meeting finished at 4.03 pm.

Signed: _____ Date: _____