

**MINUTES OF THE HE ACADEMIC BOARD MEETING HELD ON 10 MARCH 2022 AT
9.30 AM HELD REMOTELY VIA MS TEAMS**

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MINUTES OF THE HE ACADEMIC BOARD MEETING HELD ON 10 MARCH 2022 AT 9.30 AM HELD REMOTELY VIA MS TEAMS

Present: Phil Dover (Chair), Autumn Attenborough, Jane McNeil, Gabriel Van Ingen, Mandie Stravino

In attendance: Roberta Hall, Melanie Lanser, Heather Withington
Rose Matthews (Clerk)

		Action	Date
13/21-22	APOLOGIES FOR ABSENCE		
	Apologies for absence were received from Heather Simcox and Kate Martin.		
14/21-22	DECLARATIONS OF INTEREST, CONFIRMATION OF ELIGIBILITY AND QUORUM		
	All members were eligible and the meeting was confirmed to be quorate. There were no new declarations.		
15/21-22	MINUTES OF THE MEETING HELD ON 17 NOVEMBER 2021		
	The minutes of the meeting held on 17 November 2021 were approved as a true and accurate record.		
16/21-22	MATTERS ARISING		
05/21-22	The Corporation approved the updated terms of reference at its December meeting.		
06/21-22	The judgements within the Self-Evaluation Document (SED) were supported by the Corporation on 13 December 2021.		
17/21-22	STRATEGIC DIRECTION/ENACTMENT UPDATE (INCLUDING PROGRESS TOWARDS KPIS)		
	The Head of Higher Education presented the latest KPIs.		
	A summary in terms of key strategy developments was shared. These included collaboration with other local providers for an Institute of Technology for STEM based subjects. DCG's early adoption of T Levels has allowed the Group to now look at higher technical qualifications and the Group were working with the University of Derby for a Level 4-5 offer.		
	The updated APP, new TEF approach were also touched on. Members questioned the implications for the Group in terms of B3 and the TEF. The Head of HE explained the Group were aiming for		

		Action	Date
	<p>minimum class sizes of 11 or 12 which would provide a better experience and more accurate data, less likely to be affected by smaller cohorts.</p> <p>Attendance was positive at 92% for 2021-22. In-year continuation from semester 1 to 2 was at 100%. It was noted strategies were in place with regards to continuation, with good tutorials and mentor scheme and HE Coaches to provide support.</p> <p>The Student Representative, Autumn Attenborough said she had been a mentor for Level 4 to 5 and her mentee had found it really helpful.</p> <p>Work was underway in terms of streamlining the collation of destination data and how these feed into the alumni process.</p> <p>The Group had a robust EDI annual plan in place which reviewed attainment gaps at every level and looked at all the protected characteristics. The APP would be reviewed on this basis with a robust analysis of attainment as well as other areas such as the disadvantage of class for example.</p>		
18/21-22	<p>HE PERFORMANCE</p> <ul style="list-style-type: none"> QUALITY IMPROVEMENT PLAN PROGRESS <p>The Head of HE and the Director of Teaching and Learning Improvement shared progress towards the Quality Improvement Plan.</p> <p>It was noted a recent assurance audit on the HE Strategy had been carried out by ICCA, the internal auditors, which provided a substantial audit opinion.</p> <p>HE observations completed in February with all teachers meeting expectations. Peer observations would resume in March. Good fellowship activity.</p> <p>Engagement with HETLEP good (90% of HE community. Members discussed the number of assessments in relation to Pearsons for the HNCs.</p> <p>Engagement with employers has been enhanced in Professional Construction and Engineering through local employer boards and Professional Construction had an employer delivering one module of the HNC.</p> <p>The Compliance Officer was monitoring overall HE College targets regularly with the Widening Participation Committee reviewing at each meeting through its action plan.</p> <p>Work was underway as a priority with regard to Objective 8 in terms of data collection.</p> <p>The HE team and curriculum areas were working closely with the Marketing Team in relation to recruitment.</p>		

	Action	Date
<p>19/21-22 HE STUDENT VOICE</p> <p>The HE Induction Survey demonstrated a 99% overall satisfaction rate; all questions had high satisfaction rates and there was a 2% increase in overall satisfaction, the quality of information, advice and guidance and access to a course handbook.</p> <p>The participation rate was 75%. Year-on-year improvement is required to ensure reliability of student voice.</p> <p>Drill down by Programme Level indicated three curriculum areas have aspects to further improve to increase student satisfaction in 22/23.</p> <p>The NSS survey is now live until 4/4/22. The Internal Quality Survey (reaching all HE students) will go live in March.</p>		
<p>20/21-22 HE POLICY REPORT</p> <p>The key policy drivers were shared, which included the Government's response to the Auger Report.</p> <p>Members questioned if the reduction in tuition fees would affect the College. As they already offered the reduced rates it wouldn't, but may impact other HEIs.</p> <p>They also asked if having minimum entry requirements would impact students from disadvantaged backgrounds. It was noted this applied to full time students progressing and would not affect the majority of part-time students.</p> <p>Discussions also took place around the marketing strategy in relation to school engagement and student progression within the College.</p>		

The meeting finished at 10.45 am

Signed: _____ Date: _____