DCG
DERBY COLLEGE GROUP

Did you have exam access arrangements at school?

(For example, extra time, a reader or a laptop)

Will you be requesting the same at college?

Scan the QR code to find out more.



You will need to provide a copy of one of the following from your previous school or centre of learning before we can review access arrangements for you at College:

- JCQ Form 8 Report.
- JCQ Form 9 report plus medical evidence, e.g., a letter from: hospital, a medical professional (not a GP) or from CAMHS.
- JCQ Form 9 report plus EHCP.
- Sensory Impairment Services report.
- Access Arrangements Online (AAO) approval.
- Confirmation of your previous exam access arrangements (on letter headed paper or an email from previous school/centre of learning).

Deadlines for providing evidence:

- **Friday 17th September 2027** (students entered for November GCSE Maths and/or English resits).
- **Friday 24th September 2027** (students entered for January exams).
- **October half-term 2027** for all other examinations.

Exam access arrangements from school do not automatically carry over to college. We will need to meet with you to review your arrangements after we have received your information from school/previous centre.

Please email your evidence to:
EAA@derby-college.ac.uk or take your evidence to the **Learning Support Base Room** at your site.

If evidence is not provided by the relevant deadline, we cannot guarantee that you will be awarded your exam access arrangements in time to meet the awarding body application deadlines.

Where every effort will be made to ensure students have full EAA for mock examinations and practice assessments, we may have to make some adjustments to arrangements due to staff and room availability. **For example:**

1. If a student is eligible for 25% extra time and it is not possible to provide this, we may adjust the overall score to reflect this.
2. If a student is eligible for a reader, this may be a group reader.
3. If a student is eligible for a small room, mock exams and assessments will be completed in a classroom setting.
4. The role of a scribe may be carried out by the teacher in the classroom setting.
5. Students who need a scribe may be provided with a laptop.



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