



**MINUTES OF THE CORPORATION MEETING HELD ON 6 OCTOBER 2023
AT 9.00 AM IN BARRON SUITE, BROOMFIELD HALL**

APOLOGIES FOR ABSENCE, WELCOME AND INTRODUCTIONS.....2
DECLARATIONS OF INTEREST, CONFIRMATION OF ELIGIBILITY AND
QUORUM2
OVERVIEW OF THE DCG STRATEGIC PLANNING PROCESS2
A VIEW FROM THE CURRENT AND UPCOMING CLIMATE2
2025-28 CORPORATE STRAETGY – MISSION, STRATEGY AND ETHOS.....2
SELF-EVALUATION AGAINST THE EDUCATION INSPECTION FRAMEWORK2
BOARD EFFECTIVENESS EVALUATION.....2
HE TUITION FEES POLICY3

MINUTES OF THE CORPORATION MEETING HELD ON FRIDAY 6 OCTOBER 2023 AT 9.00 AM IN BARRON SUITE, BROOMFIELD HALL

Present: Andrew Cochrane (Chair), Alan Brady, Phil Dover, Andrew Dymond, Stuart Ellis, Jack Ellis-Guthrie, Martyn Marples, Jane McNeil, Amanda Reeve, Narinder Sharma, Kevin Slack, Mandie Stravino

In attendance: Jo Clifford, Melanie Lanser, Kate Martin, Tony McIlroy, Heather Kelly
Rose Matthews (Clerk)

PART ONE - GENERAL MINUTES	Action	Date
<p>01/23-24 APOLOGIES FOR ABSENCE, WELCOME AND INTRODUCTIONS</p> <p>Apologies for absence were received from Sue Bradley</p>		
<p>02/23-24 DECLARATIONS OF INTEREST, CONFIRMATION OF ELIGIBILITY AND QUORUM</p> <p>All members were eligible, the meeting was quorate.</p>		
<p>03/23-24 OVERVIEW OF THE DCG STRATEGIC PLANNING PROCESS</p> <p>The Chief Executive presented the outline stages of the strategic planning process and timeline.</p>		
<p>04/23-24 A VIEW FROM THE CURRENT AND UPCOMING CLIMATE</p> <p>Members took part in an activity to consider the College’s main influences (PEST review) and threats and opportunities, alongside reviewing labour market intelligence.</p>		
<p>05/23-24 2025-28 CORPORATE STRAETGY – MISSION, STRATEGY AND ETHOS</p> <p>The Director of Strategy, Planning and Policy asked Members to examine relevant business intelligence, including LMI, demographics, and customer and competitor analysis.</p> <p>Members went onto review the College’s vision and strategic intent and revisited the mission and values.</p>		
<p>06/23-24 SELF-EVALUATION AGAINST THE EDUCATION INSPECTION FRAMEWORK</p> <p>The Vice Principal – Quality of Education carried out a group activity with members to assess against the EIF – looking at a range of questions/statements from the handbook and evidencing their achievement towards these.</p>		
<p>07/23-24 BOARD EFFECTIVENESS EVALUATION</p> <p>The Clerk to the Corporation delivered a self-evaluation session as a group activity for members to evidence their effectiveness against a range of governance questions/statements.</p>		

08/23-24 HE TUITION FEES POLICY

The CFO presented the proposed HE fees for the 2024-25 for approval ahead of submission to the Office for Students.

It was proposed to increase fees to reflect the increased costs of running the courses (outlined in the summary report) whilst considering the market factors which may impact on recruitment levels.

APPROVED: The Corporation approved the HE Tuition Fees Supplement for 2024-25.

The meeting finished at 3.15 pm