Teacher Training Academy
Our mission

To develop inspirational and professional teachers, assessors and educational support staff who can make a positive difference to the learning communities that they serve.

Are you aiming to change your career to a rewarding role in teaching, training or educational support? Do you already work in education and want to achieve teaching, learning and development or educational support qualifications? Are you an employer seeking high quality continuing professional development for your staff?

The Teacher Training Academy at Derby College could have the ideal solutions to meet your needs. We offer a range of high quality initial teacher training and educational support programmes as well as continuing professional development opportunities.

An excellent learning experience

You will benefit from:

- High calibre, relevant and up-to-date training delivered by our experienced team of staff
- A motivational blend of classroom-based learning, research, one-to-one support and, where relevant, observations of your professional practice
- Invaluable insights into the latest technology-enhanced learning, innovations in teaching and learning, and educational policy and developments
- Clear progression routes to enhance your career prospects
- Opportunities to learn from peers working across the sector
- Delivery models to suit your work and family commitments, backed by excellent learner support services
- A state-of-the-art learning environment in our iconic Roundhouse Campus and new Ilkeston Campus

Flexibility and choice

We offer a range of pathways and part-time courses to reflect diverse needs and aspirations. They are tailored to suit each individual’s experience, job role and ambitions as well as the needs of employers.

Our courses range from Level 2 to 7, including stand-alone units and bespoke programmes. Throughout, you’ll benefit from the support of our friendly and experienced teacher training team who can help you chart your route to success.

We will meet with you on an individual basis to discuss the most appropriate course for you or your organisation, taking into account your existing experience, your current role and any personal circumstances. Before you enrol on any course, you must attend an information session and interview, to ensure it is the right course for your needs.

Bespoke programmes for employers

Our range of qualifications can also effectively support private sector employers to upskill their trainers and managers. Bespoke programmes can be negotiated with employers and delivered at the workplace for maximum efficiency and convenience.
Our courses

We offer a range of pathways and part-time courses to meet diverse needs and aspirations.

**Further information**
Please contact Kellie Hall for more information on any of our courses.
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Email: kellie.hall@derby-college.ac.uk

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Graduate Teacher Training pathway to a full teacher qualification at postgraduate level 5

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Do you aspire to a career in teaching? Are you a specialist in a vocational area keen to pass on your valuable knowledge to others? Are you considering moving into a more worthwhile and rewarding profession?

Take a look at the range of courses run by our Teacher Training Academy. We offer pathways into the teaching profession for graduates, non-graduates and those looking for their first stepping stone towards university level study.

Our portfolio includes courses at different levels to match your existing qualifications and experience. Flexible study modes mean you can fit your studies around your work and family commitments too.
What will I learn?
You will attend College for one evening per week over two years, studying six modules – four at Level 6 and two at Level 7. These are designed to cover the essential tool kit for teaching, linking theory to practice.

Emphasis is placed on developing your practical teaching skills. You will explore the theory of learning alongside the development of your personal professional practice. In Year 2, you have the opportunity to choose an optional module that is relevant to your own practice, including specialist modules in Teaching English, Mathematics or SEND.

You will be observed in a developmental capacity over the two years by your tutor and mentor and you will be involved in personal action planning.

What are the entry requirements?
You need to be delivering a minimum of 50 hours teaching or training in your specialist area each year to apply for this course. You also need evidence of:

- An honours degree in your specialist subject at 2.2 or higher
- A Level 2 qualification in English
- A Level 2 qualification in Maths.

How will I be assessed?
Modules are assessed through written assignments that must meet the University of Derby’s outcomes and assessment criteria.

There is a variety of written academic assignments, individual and group presentations, academic posters, reflective journals, observations and Professional Development Planning. Observations are graded using Ofsted criteria and you are expected to finish on a grade 2 (good) or higher by the end of the course to achieve full certification.

What can I do after the course?
- Progress to, or develop further in, a teaching role in schools, colleges, training providers, voluntary settings or the public sector
- Study for a Masters in Education
- Progress to a specialist teaching qualification in English, Maths, SEND or ESOL

What are the benefits?
- Achieve a postgraduate level full teaching qualification
- Build the skill set to teach in post-14 education, including in schools
- Improve your employability prospects: our previous trainees have been highly successful in securing permanent appointments and progression within their teaching career
- Secure 60 credits towards an MA ED

Rhiannon Elliott has not looked back since embarking on her teacher training course at the College. Having developed a thirst for learning, she has now taken her studies to Masters level while working as a Travel and Tourism teacher.

Rhiannon feels particularly fortunate that she could achieve her ambitions through part-time study at the College where she works. The PGCE gave her the chance to gain a recognised qualification without having to move away from home. In fact, so enjoyable was her learning experience that she has now embarked on a Masters in Education with the University of Derby.

Derby College has offered me lots of support throughout my course. Sometimes working full time and studying can be quite challenging. However, the College has kept me on track and has been very open to helping me respond to any challenges. Reflecting on what I’ve learnt and how it has influenced my work is great.

Rhiannon Elliott
Mastering a teaching career
What will I learn?
Offered in partnership with the University of Derby, the Cert Ed is a two-year part-time course leading to a full teaching qualification. You attend College for one evening per week.

You will study six modules at Levels 4 and 5 over the two-year period. These are designed to cover the essential tool kit for teaching, linking theory to practice.

Emphasis is placed on developing your practical teaching skills. You will cover the theory of learning alongside the development of your personal professional practice. In Year 2, you have the opportunity to choose an optional module that is relevant to your own practice.

You will be observed in a developmental capacity over the two years by your tutor and mentor and will be involved in personal action planning.

What are the entry requirements?
You need to be delivering a minimum of 50 hours teaching or training in your specialist area each year to apply for this course. You also need evidence of:

- At least a Level 3 qualification in your vocational specialism
- A Level 2 qualification in English
- A Level 2 qualification in Maths.

How will I be assessed?
Modules are assessed through written assignments that must meet the University of Derby’s outcomes and assessment criteria. There is a variety of written academic assignments, individual and group presentations, academic posters, reflective journals, observations and Professional Development Planning.

Observations are graded using Ofsted criteria and you are expected to finish on a grade 2 (good) or better by the end of the course to achieve full certification.

What are the benefits?
- Achieve a full teaching qualification
- Build the skill set to teach in post-14 education, including in schools
- Improve your employability: our previous trainees have been highly successful in securing permanent appointments and progression within their teaching career
- Gain 120 credits towards a BA in Education Studies

What can I do after the course?
- Progress to, or develop further in, a teaching role in schools, colleges, training providers, voluntary settings or the public sector
- Progress to a BA in Education Studies
- Progress to a Level 5 specialist teaching qualification in English, Maths, SEND or ESOL

It was a chance to learn more about theories that help support my practice – a fascinatingly complex subject that was delivered in a variety of easily-accessible methods.

Ruth Phillips
Level 5 Cert Ed
Higher Certificate in Education and Training

If full qualification is not right for you at this moment, this one-year Certificate offers you a route to part qualification. It is especially suitable for trainer-assessors, those working one-to-one with learners, and those wishing to take a slower route to qualification.

What will I learn?
Attending College one evening per week, you will study six modules at Level 4, providing a tool kit for teaching, learning and assessment. Emphasis is placed on developing practical teaching skills and linking theory to practice. You will be observed in a developmental capacity by your tutor and will be involved in personal action planning.

What are the benefits?
- Develop a skill set to teach or train in the education and training sector
- Improve your employability prospects
- Gain a recognised teaching qualification
- Secure 40 credits towards a Cert Ed qualification

What will I learn?
Attending College one evening per week, you will study six modules at Level 4, providing a tool kit for teaching, learning and assessment. Emphasis is placed on developing practical teaching skills and linking theory to practice. You will be observed in a developmental capacity by your tutor and will be involved in personal action planning.

What are the entry requirements?
You need to have access to 30 hours or more teaching or training in your specialist area. You also need evidence of:
- At least a Level 3 qualification in your vocational specialism
- A Level 2 English qualification
- A Level 2 Maths qualification (or you should be working towards this).

To secure a place on the course, you must attend our information/interview session.

How will I be assessed?
All modules are assessed through written assignments to evidence City & Guilds outcomes. There are various written academic assignments, presentations and posters depending on the module. In addition you will have three observations over the year. These are graded to Ofsted criteria and you are expected to finish on a grade 2 (good) or better by the end of the course to achieve certification.

What can I do after the course?
- Progress to the full Cert Ed qualification
- Seek or develop a teaching, training or assessing role in the post-14 education and training sector

Taeke Oosterwoud
A recipe for career success

Chocolatier Taeke Oosterwoud is enjoying the sweet taste of success in both his business and teaching career – with an added ingredient from Derby College!

Taeke creates unique hand-crafted chocolates and stunning sculptures from his Choc Art studio in Matlock while lecturing on the art of chocolate and running specialist courses to inspire others.

Teaching is one of his passions; he lectures at the University of Derby and Central College Nottingham to nurture tomorrow’s hospitality and catering professionals. And he has finessed his skills by taking a Derby College course for teaching in the lifelong learning sector.

The course enabled Taeke to enhance his lesson planning and delivery plus his techniques of observation and assessment. He also feels it has helped him to develop a better rapport with his students.

I have learned so much more about myself. The course has given me greater confidence: I have learned to listen more and to appreciate the teaching skills of others.
Advanced Award in Education and Training

Do you have a subject or skill to teach but no teaching or training qualification? If you have limited or no teaching experience and would like to achieve a gateway qualification, this Level 3 Award might be right for you. It is also ideal for those planning or embarking on a career change.

What will I learn?
The Advanced Award could be the start of your journey towards a full qualification or it may enable you to perform your current training role more effectively. Many colleges now require all their newly appointed trainee teachers to achieve this qualification, and some awarding bodies stipulate it as a minimum requirement for delivering their courses.

The course takes 42 hours and you will attend College one evening per week or intensively over six days. For maximum flexibility, we offer four start dates each academic year.

You will study three units at Level 3:
- Understanding roles, responsibilities and relationships
- Understanding and using inclusive teaching and learning methods
- Understanding assessment.

Emphasis is placed on developing your practical skills, and a key element of the course requires you to plan and deliver a session to your peers, using feedback to evaluate and develop your practice.

What are the entry requirements?
You need evidence of:
- A Level 3 qualification in the subject you wish to teach
- Usually a Level 2 qualification in English
- Confidence in using standard ICT applications.

To secure a place on this course, you must attend an information/interview session.

How will I be assessed?
You will be assessed through a series of tasks, some written and some practical, including planning, delivering and evaluating a micro-teach session to evidence City & Guilds outcomes.

What can I do after the course?
- Seek or continue in a training or teaching role in the sector: employers favour applicants with this qualification
- Progress to a Level 4 Certificate, Level 5 Cert Ed or Level 7 PGCE to gain further qualifications
- Progress to an Assessor qualification or Coaching qualification

What are the benefits?
- Develop a skill set for delivering effective teaching or training sessions which motivate and enthuse
- Gain a gateway qualification which builds your CV, evidences your commitment to achieving teaching qualifications, and increases your confidence in applying for teaching or training roles

Ben Walkerdine
Gaining new perspectives

Inclusion and Support Specialist Ben Walkerdine brought a new dimension to his teaching skills – with an education and training course at Derby College.

Ben, who teaches English and maths on a one-to-one basis to College learners, wanted to broaden his knowledge and experience. “I’ve gained greater insights into teaching and what is expected in my professional role. Delivering an exciting teaching session has been a real boost to my confidence,” he says.

Ben’s connection with the College dates back to when he enrolled as a learner at the age of 16 and later supported a programme for NEET learners called Sporting Chance. He is now making the most of the teacher training opportunities available. Having started out on the Level 3 Award in Education and Training, he aims to add further teaching qualifications to his CV.

There's a great friendly atmosphere, studying alongside like-minded professionals, and the mixture of assessment activities means you're not just facing essay after essay.
What will I learn?
During this full-time one-year course, you will develop your study skills and have the opportunity to deepen your knowledge across a broad spectrum of subjects, including Education, Psychology, Sciences and English Literature and Language.

This broad curriculum will prepare you well for university study and provide a pathway which enables you to apply directly for higher education programmes in Primary Teacher Training, Childhood and Youth Studies, or Education Studies.

As part of the course, you will undertake a school placement and will study:
- GCSE Maths (if you have not already achieved this)
- Study Skills units, such as English for academic studies, research and referencing, and preparing for controlled assessments
- Education Studies units, such as Early Years, planning a teaching session in a school and the development of speech/literacy
- Units in Psychology, Biology, Physics, Chemistry and English Literature and English Language.

What are the entry requirements?
To secure a place on this course, you must attend one of our information and interview sessions, and should bring evidence of your relevant qualifications/experience. Your qualifications must include GCSE English at grades A*-C. If you are successful at interview, you will be asked to come back to College to complete initial assessments in English and maths.

It is desirable that you have gained some paid or voluntary experience working in a school, or with children in a different capacity. It is recommended that you gain further experience working in a school setting and organise an additional placement of at least one day per week. Universities are seeking trainee teachers who have gained some experience of working in the sector.

What are the benefits?
- Take a different route to university study at degree level
- Draw on our strong links with local universities, including the University of Derby, which means you have a smoother progression to teaching and education degrees
- Gain work experience in an educational setting that prepares you well for the next stage of your development
- Obtain specific guidance on preparing for university interviews/entry assessments

How will I be assessed?
Most units are assessed through assignment work. This can include written assignments, reflections on practice, presentations, debates and portfolios. Some units are assessed through examination. This helps prepare you for the range of assessments that you will experience when studying for a degree.

What can I do after the course?
On gaining the Access to Teacher Training qualification, you can progress to a range of higher education courses, including:
- The BEd (Primary) – a four-year degree leading to full qualification
- The BA (Hons) Education Studies (offering pathways in SEND, Early Years or Childhood and Youth Studies) followed by a PGCE Primary
- Joint Educational Studies and specialist subjects, if you decide on a career in teaching in secondary schools, followed by a PGCE Secondary.
Do you teach, or want to teach, a specialist subject?

There are increasing employment opportunities for teachers qualified to teach English (Literacy), Mathematics (Numeracy), ESOL or Special Education Needs and Disabilities (SEND).

Our Teacher Training Academy is offering an exciting range of specialist Level 5 Diplomas to enhance your teaching career.
Higher Diplomas in Teaching:

- Disabled Learners
- English (Literacy)
- Mathematics (Numeracy)
- English (ESOL)

Higher Diploma in Teaching Disabled Learners
This course is ideal for teachers and trainers who specialise in Special Education Needs and Disabilities (SEND) – or those who work with some SEND learners as part of their role.

It will enable you to explore strategies for teaching disabled learners more effectively. It will also deepen your understanding of the theories and current policy impacting on this area of the teaching profession. At the end of the course, you will gain a recognised qualification that evidences your specialist role in teaching.

Higher Diploma in Teaching English (Literacy)
Do you teach, or want to teach, literacy as a specialist subject or as part of your vocational specialism? Leading to a recognised qualification, this course will build your specialist skills, knowledge and confidence in a vitally important sphere of teaching.

You will cover theories and strategies for the effective teaching, learning and assessment of literacy in education and training settings.

Higher Diploma in Teaching Mathematics (Numeracy)
If you would like to develop your skills in teaching mathematics (numeracy) as a specialist subject or as part of your vocational specialism, this course is for you. It has been developed at a time when there is a national shortage of maths/numeracy teachers in the FE and Skills sector as well as secondary schools.

The course will enhance your teaching of mathematics and give you an in-depth understanding of the theories and teaching and learning strategies specifically related to developing learners’ knowledge and skills in mathematics.

Higher Diploma in Teaching English (ESOL)
This course is designed to advance your skills and knowledge in teaching ESOL (English to Speakers of Other Languages). Perhaps you want to become a specialist ESOL teacher, or perhaps you want to provide more effective support to aid the progress of ESOL learners within your own vocational specialism.

Either way, this course gives you the opportunity to consider key theories and teaching and learning strategies related specifically to developing ESOL learners’ knowledge and skills in English.

What are the benefits?
- Improve your practice in your specialist subject
- Increase your job opportunities
- Gain a specialist qualification to evidence your practice
- Show your commitment to upskilling
- Build current knowledge of policy and pedagogical practices in your specialist subject

Course Level: 5
Duration: 1 year
Location: Roundhouse Campus

Continued overleaf...
What are the entry requirements?
For all the specialist diplomas, you need evidence of:
• At least a Level 3 qualification in a subject relevant to your teaching specialism
• A Level 2, or equivalent, qualification in English
• A teacher training qualification OR significant experience in teaching
• Access to at least 50 hours teaching learners (in a full teaching role); some of these hours must include delivery to groups of learners
• A successful interview and initial assessment.

How will I be assessed?
No matter which diploma you study, you will take three units (15 credits each) and will be assessed through coursework and teaching practice, including group and individual presentations, reflective writing and assignment tasks, a portfolio of professional practice and four graded observations of your practice, followed by reflection and self-evaluation.

What can I do after the course?
On gaining one of these specialist diplomas, you can:
• Pursue – or continue developing – your teaching career in the education and skills or secondary school sector, specialising in teaching mathematics, numeracy, literacy, SEND learners or ESOL learners
• Progress to a BA Education Studies degree or a Masters in Education (depending on your current level of qualifications).

We also offer a short advanced course to develop your skills in note-taking for disabled learners.

Accredited by Aim Awards, this Level 3 course can qualify you or upskill you as a note-taker. You will be required to attend the College’s Roundhouse Campus for one evening per week over 14 weeks.

I found it helpful to find out how other organisations teach disabled learners. I particularly enjoyed the residential – taking part in wheelchair basketball and working with horses.

Jackie Gregory
Higher Diploma in Teaching Disabled Learners
Six tutors from a college in Stoke-on-Trent are sharing exam achievement after passing a new specialist teaching qualification via Derby College.

Based at Regent College in Stoke, they teach young adults aged from 16 to 24 who have moderate to severe learning disabilities.

And, following their success on the 24-week course at The Roundhouse, all six teaching staff are now proud holders of the Level 5 Higher Diploma in Teaching Disabled Learners.

Derby College is among the first further education colleges in the region to offer this specialist diploma which combines the best of current practice in the special educational needs sector with latest government recommendations.

The course has been specifically developed for teachers who hold a generic teaching qualification as well as for those trainee teachers who need or wish to obtain a specialist teaching qualification.

Among the six tutors to pass the course is Alan Baxter, who came into teaching eight years ago after a complete change in career. Having originally served in the RAF, he worked as a fitness instructor on leaving the forces but decided he wanted more of a challenge. After taking PTLLS and DTLLS courses, he became a tutor at Regent College four years ago.

Like his colleagues, Alan found the Derby College course rewarding and would definitely recommend it to other teachers working in the disabled learners’ field.

Alan said: “It was quite an intense course but worthwhile. The content is highly relevant to what we do at Regent College. Our learners each have a personalised programme of learning that takes into account their individual needs and goals, which can include everything from becoming independent enough to make a cup of tea. The new course reflected this.

“I also enjoyed the teaching observations. The observation sessions carried out at our own college are good too but it was valuable to experience them from a different viewpoint and to be taught by lecturers who have worked in other settings.

“At 50, I was the oldest member of our staff to take the diploma, with the youngest teacher aged about 28. We’ve all come into teaching via different routes but each one of us took a lot away from the course. I’m sure we’ll be able to incorporate what we’ve learned into our teaching plans.”

“I have heard that this qualification will soon be compulsory for those teachers who want to teach disabled learners. Thanks to taking the course at Derby College, we’ll be already qualified when this change comes in.

Alan Baxter
Diploma in Teaching Disabled Learners
Do you want to teach English to speakers of other languages? Do you want a skill that enables you to travel and work abroad? Would you like to gain a foundation for developing a teaching career in the UK?

The demand for professionals with highly regarded, internationally recognised English language teaching qualifications has never been greater.

Our Teacher Training Academy offers a specialist TESOL qualification which can open up a whole world of opportunities for you.
Teaching English to Speakers of Other Languages (TESOL)

This specialist TESOL qualification is one of only two internationally recognised initial English language teaching qualifications.

What will I learn?
The course prepares you to teach English as a second or foreign language to adults – and those aged 11 and over – anywhere in the world.

We will fully equip you to deliver high quality English language learning. This includes experiencing learning an unknown language so that you can reflect on learning and teaching in languages.

Alongside developing grammar and phonology, you will plan and deliver a minimum of six hours of ESOL teaching during the course, developing and evaluating different resources that you can use in the classroom. As part of this, you will investigate the background and learning needs of one particular learner, with a view to delivering a lesson that addresses those needs.

What are the entry requirements?
You should be at least 18 years old and will need evidence of:

- A Level 3 qualification or the equivalent
- At least a Level 2 qualification or the equivalent in English.

You will be asked to complete a pre-course assessment which will take place during the information session. This will consist of a writing task under exam conditions to ensure you have sufficient language skills to complete the course.

How will I be assessed?
You will be assessed through a range of written tasks, one exam, observations of practice, presentations and an in-depth learner profile. There will be final language awareness examinations in grammar and the sound system of English (phonology).

What can I do after the course?
Successful completion of this course can help you launch a career teaching English all over the world. It provides an internationally recognised qualification for this purpose.

Achieving TESOL may also support you in obtaining ESOL teaching in this country and you could gain further ESOL and teacher training qualifications to achieve full status to teach in the UK.

What are the benefits?
- Gain the skill set to deliver English to speakers of other languages
- Acquire an accredited qualification that is recognised across the world and provides a gateway to teaching English abroad
- Take your first steps towards teaching ESOL in the UK

Learning about how learners read, write and listen is helpful. Because we are learning an unknown language too, we understand how difficult it can be for people to learn English.

Saida Jama
TESOL
Are you looking for a career change? Do you have spare time now that your children have started school? Are you embarking on an apprenticeship where you provide classroom support? Our Teacher Training Academy has a suite of qualifications just for you.

Our Supporting Teaching and Learning in Schools qualifications will improve your knowledge, skills and employability. These courses are ideal if you are working or volunteering in a role such as teaching assistant, learning support assistant or special needs assistant.

You can choose from a Certificate at Level 2 or a Diploma at Level 3. Alternatively – at a time when more schools are appointing apprentice teaching assistants – we offer intermediate and advanced apprenticeship pathways. The level of apprenticeship will depend on your existing qualifications and the nature of your support role in the school.
What will I learn?
You will develop the knowledge and skills needed when supporting teaching and learning in schools, whether you are working with infants, young children or young people.

You will gain an understanding of child development, equality and diversity, safeguarding, health and safety, communication skills, professional relationships in school settings, and the principles and practice of supporting learning activities and behaviour.

What are the entry requirements?
You need to be aged 16 or over and to have evidence of:

• A minimum of two days’ voluntary work or employment in a supporting role in a school setting
• A good standard of written and spoken English
• Six weeks’ experience (voluntary or paid) in a classroom support role in a school.

How will I be assessed?
You will be assessed through a range of written tasks, professional discussions, observations of your skills and practice in school, reflective practice and professional and personal development plans.

What can I do after this course?
• Secure a permanent position as a Teaching Assistant in a school
• Progress to the Level 3 Diploma in Supporting Teaching and Learning in Schools

What are the benefits?
• You will develop your knowledge, skills and employability in school support
• Your school will secure additional support of a high quality for pupils and staff
• Children will be supported to maximise their potential
• We offer maximum flexibility to help you balance your studies with other commitments: three different start dates every academic year, with morning, afternoon and twilight classes to suit different needs

Intermediate Certificate in Supporting Teaching and Learning in Schools
This course is ideal if you have only just commenced a support role in a classroom.
What will I learn?
You will develop further knowledge and skills to effectively support teaching and learning in schools and to act on your own initiative.

You will increase your understanding of child development, equality and diversity, safeguarding, health and safety, communication skills, professional relationships in school settings, and the principles and practice of supporting learning activities and behaviour.

You will also explore roles and responsibilities across the school and advance your skills in supporting assessment for learning.

What are the entry requirements?
You should be aged at least 18 and should have evidence of:

- A minimum of two days’ voluntary work or employment in a supporting role in a school setting
- At least a grade C in GCSE English
- Six months’ experience of providing support in the classroom environment.

How will I be assessed?
You will be assessed through a range of written tasks, professional discussions, assessment of skills during observations of your practice in your school, reflective practice and professional and personal development plans.

What can I do after this course?

- Progress in your job role
- Progress to a Foundation Degree – taking the Teaching Assistants, Early Years, Children and Young People’s Services or SEND Pathway.

What are the benefits?

- You will develop sound knowledge, effective skills and employability in school support
- Your school will secure additional high-quality support for pupils and staff
- Children in your school will enjoy effective support to raise their achievements and aspirations
- We offer maximum flexibility to help you balance your studies with other commitments: three different start dates every academic year, with morning, afternoon and twilight classes to suit different needs

The best bit of the course was my placement and the observations. The flexibility of the daytime course really fitted in with my placement and childcare requirements.

Sally-Anne Bacon
Advanced Diploma in Supporting Teaching and Learning
What will I learn?
Alongside the Level 2 Certificate in Supporting Teaching and Learning, you will study for Level 1 Functional Skills qualifications in English, Maths and ICT.

Increasingly schools are seeking support staff who can competently support children with the development of English and Maths and who are confident in using ICT applications. Achieving recognised qualifications in these skills will therefore make you more employable. If you already have Level 1 Functional Skills, we will give you the opportunity to achieve these at Level 2.

You will also explore employees’ rights and responsibilities and will be required to engage in reflective practice and professional development.

What are the entry requirements?
You need to be aged at least 16 and to have:
- An apprenticeship contract
- A good standard of written and spoken English.

How will I be assessed?
You will be assessed through a range of written tasks, professional discussions, observations of your skills and practice in school, reflective practice and professional and personal development plans. Your Functional Skills qualifications will be assessed through examinations.

What can I do after this course?
- Secure a permanent position as a Teaching Assistant in a school
- Progress to a Level 3 Diploma in Supporting Teaching and Learning in Schools or to the advanced apprenticeship pathway.

What are the benefits?
- Develop wide-ranging skills and personal qualities to improve your career prospects in the education sector
- Earn while you’re learning in a highly rewarding job
- Gain a recognised qualification respected world-wide
- Look forward to a brighter future: the majority of apprentices stay in employment and two thirds continue their career with the same employer

We have been given more and more responsibility over the two years and I am very excited about staying on at Bemrose to develop my career and gain more experience

Leon Chan
who secured a permanent job at the school after completing his TA apprenticeship
Advanced Apprenticeship in Supporting Teaching and Learning in Schools

The advanced apprenticeship enables you to take on more responsibility in your role at school – such as helping to plan, carry out and evaluate a wide range of learning activities. It is an excellent stepping stone to a foundation degree or higher level training.

What will I learn?
Alongside your Level 3 Certificate in Supporting Teaching and Learning, you will study for nationally recognised Level 2 Functional Skills qualifications in English, Maths and ICT. This will enhance your employability skills at a time when schools are seeking more staff who can independently support children in improving their English and maths and who feel confident in using ICT.

You will also have the opportunity to explore employees’ rights and responsibilities and you will be required to engage in reflective practice and professional development.

What are the entry requirements?
You need to be aged at least 16 and to have:
• An apprenticeship contract
• A Level 2 English qualification or the equivalent.

How will I be assessed?
You will be assessed through a range of written tasks, professional discussions, observations of your skills and practice in school, reflective practice and professional and personal development plans. Functional Skills qualifications are assessed through examinations.

What can I do after this course?
• Secure a permanent position as a Teaching Assistant in a school
• Progress to a Foundation Degree – taking the Teaching Assistants, Early Years, Children and Young People’s Services or SEND pathway

What are the benefits?
• Develop wide-ranging skills and personal qualities to improve your career prospects in the education sector
• Earn while you’re learning in a highly rewarding job
• Gain a recognised qualification respected world-wide
• Look forward to a brighter future: the majority of apprentices stay in employment and two thirds continue their career with the same employer

I am so glad that I opted for an apprenticeship rather than university as I have definitely found my vocation as a TA. In the long term I hope to become a special educational needs coordinator.

Anthony Crofts
who supported autistic learners as part of his apprenticeship at Bemrose and subsequently gained a job at St Andrew’s School in Breadsall Hilltop.
Spotlight on success

Leading the way with teaching support apprenticeships

The first Teaching Assistants to complete an apprenticeship pilot programme at Derby’s Bemrose School were hailed as “fantastic” for the way they made a real difference to individual students’ learning journeys.

Derby College handled the recruitment and training of six apprentices who worked across the school as part of the two-year pilot. The programme proved such a success that further apprentices have since followed in their footsteps.

Bemrose Deputy Headteacher Neil Wilkinson explained: “Teaching Assistants are a valuable resource at the school and we wanted to formalise the training of young people through the structured apprenticeship programme.

“The main role of the Teaching Assistants is to support learning. They often act as a very effective bridge between students and teachers as they have close working relationships with individuals and smaller groups who require more intensive support and guidance.

“We were very impressed with how the apprentices developed – working with Derby College to complete their qualifications. They found their niche in different areas in the school and used their initiative to take on their own areas of responsibility. Overall, they were a valuable asset to the school community.”

Of the six Teaching Assistants in the first cohort, two were offered full-time roles at Bemrose while others progressed their careers in educational jobs elsewhere, headed to university or even undertook voluntary work overseas.

“Combining training with a job has been brilliant and we have had a lot of support from both Derby College and all the staff at Bemrose.”

Hollie Goodwin who has set her sights on becoming a teacher after working as a TA in the Bemrose School language centre.
Do you have a passion for developing individuals in the workplace? Do you manage staff in the working environment? Are you involved in staff development, coaching, training or assessment?

Our Teacher Training Academy offers a range of short courses to help you advance your skills and knowledge. You could become a more effective coach, deliver training courses with greater impact, improve your work as an assessor in workplace learning or verify the work of other assessors.
What will I learn?
Aimed at learners who work as trainers, tutors and assessors in a range of sectors, this Level 3 certificate enables you to learn, develop and practise the skills required for a role as a coach.

You will learn about different learning styles and how to apply these when working with a diverse range of individuals. The course includes the planning and preparation of specific learning and development opportunities and gives you the chance to practise your coaching skills in the workplace.

To complete the qualification, you must achieve 16 credits from four mandatory units.

What are the entry requirements?
You need evidence of:
- A Level 2 English or equivalent qualification.

How will I be assessed?
You will be assessed via portfolio, practical activities and assignments.

What can I do after the course?
- Implement and improve what you have learnt in the workplace
- Progress to Assessor, Trainer or Teacher qualifications, as appropriate

What are the benefits for employers?
- Develop a ‘coaching culture’ by ensuring you have skilled and accredited coaches
- Offer accredited training to invest in and enhance staff development
- Take a self-sustaining approach to develop your own coaches internally
- Enhance employee loyalty by making staff feel valued
- Enable a greater number of staff to be supported to reach their full potential
What will I learn?
Gaining this qualification will ensure quality assurance within the QCF assessment process. It involves supporting learners and assessing their work-based competence so that they can achieve to their full potential.

The course is delivered via workshops and 1-1 tutorials on a flexible basis to fit in with your needs. You will be allocated an Assessor who will provide guidance and support to enable you to collect evidence towards the completion of your qualification. Your Assessor will visit you in the workplace every 3-4 weeks and will ensure your evidence meets the national standard.

What are the entry requirements?
You need evidence of:
- A qualification in the area you wish to assess
- Being in a position to follow your organisation’s policies and procedures
- Access to at least two learners who are completing an NVQ or equivalent qualification
- Access to an allocated countersigning Assessor/Mentor and a qualified Internal Verifier within the area you are assessing so that they can give you further support.

How will I be assessed?
You will prepare a portfolio of evidence to demonstrate your abilities in assessing competence.

What can I do after the course?
You can implement what you have learnt in the workplace to improve practices. You can also consider progressing to:
- An Internal Verifier Award
- A Train the Trainer course
- A Level 3 Award or Level 4 Certificate in Education and Training, if your role involves delivery to groups of learners alongside assessing
- A course in facilitating individual learning and development, if your role involves individual teaching or training
- A Coaching course.

Advanced Certificate in Assessing Vocational Achievement
Assessing occupational and vocational competence is a critical role in education and training. Offering flexibility to suit your working schedules, this advanced course is an excellent way to ensure you have the right level of skills.

What are the benefits for employers?
- Ensure you have skilled and accredited assessors within the organisation
- Embed good practice in assessment
- Increase the efficiency and effectiveness of assessment

Rhiannon Edwards
Styling an education career

Hair stylist Rhiannon Edwards has progressed from a hairdressing apprenticeship to a role assessing those following in her footsteps – all with the help of specialist qualifications from Derby College.

“I’m Derby College through and through,” she says. “I’ve been with them since my career began and I’m now lucky enough to work there as an Assessor for Hair.”

Based at SENSI, the College’s own hair and beauty salon at the Roundhouse Campus, Rhiannon has completed the Advanced Certificate in Assessing Vocational Achievement and is now working towards the Higher Award in Internal Quality Assurance.

For inspiration, Rhiannon draws on her own experiences as a learner at the College – going back to when she took NVQs in Hairdressing, then completed her training on an apprenticeship at Adore Hair in Derby.

I love being able to pass on my skills to trainee hairdressers. It’s all about mutual respect between the learner and the staff member – and recognising that everyone learns differently.
What will I learn?
This qualification provides you with the opportunity to develop and improve your practice as well as achieving a professional qualification for your role.

The course will be delivered via a 1-1 tutorial on a flexible basis to fit in with your needs. You will be allocated an Assessor who will provide guidance and support to enable you to collect evidence towards the completion of your qualification. Your assessor will visit you in the workplace every 3-4 weeks and will ensure that your evidence meets the national standard.

What are the entry requirements?
You need evidence of:
- A relevant Assessor qualification
- A qualification within the area you wish to internally verify
- Being in a position to follow your organisation’s policies and procedures
- Access to at least two Assessors who have learners on NVQs or equivalent qualifications in the workplace
- Access to a qualified Internal Verifier to help support you in the Internal Verification process.

How will I be assessed?
You will prepare a portfolio of evidence to prove your competence in internal verification processes.

What can I do after the course?
You can implement what you have learned in the workplace to improve practices. You can also consider progressing to:
- A Level 3 Award or Level 4 Certificate in Education and Training, if your role involves delivery to groups of learners alongside assessing
- A Train the Trainer course
- A course in facilitating individual learning and development, if your role involves individual teaching or training
- A Coaching course.

What are the benefits for employers?
- Ensure you have skilled and competent internal verifiers within the organisation to meet Awarding Body requirements
- Develop your Internal Quality Assurance process
- Embed good practice throughout

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Simon Walker
Advanced Certificate in Assessing Vocational Achievement

I now gather evidence of assessment in different ways, making it easier to assess learners’ work. I also have more confidence when doing IV.
What will I learn?
You will develop an understanding of the principles and practices of one-to-one learning and development, including problem-solving skills and reflective practice.

What are the entry requirements?
You need evidence of:
• A Level 2 English (or equivalent) qualification
• Access to at least two learners.

How will I be assessed?
You will be assessed through written assignment tasks. You will also prepare a one-to-one session and evaluate your own practice following your observer’s feedback.

What can I do after the course?
You can implement what you have learned in the workplace to improve practices. You can also consider progressing to:
• A Coaching course
• A Train the Trainer course
• A Level 3 Award or Level 4 Certificate in Education and Training, if your role includes delivery to groups of learners.

What are the benefits?

For the individual:
• Build your skills and confidence in working with and developing individual learners
• Improve your ability in agreeing goals, targets and actions to maximise potential and success

For employers:
• Develop skilled and competent trainers and managers who gain the best from their employees

Facilitating learning and development for individuals
Assessing occupational and vocational competence is a critical role in education and training. Offering flexibility to suit your working schedules, this advanced course is an excellent way to ensure you have the right level of skills.

Course Level: 3
Duration: 6 weeks
Location: Workplace and Roundhouse Campus

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**Award in Planning and Delivering a Training Session**

Does your job involve delivering short training courses? Do you want these to be more effective? Do you want to improve your skills and confidence so that your training participants are engaged and enthused?

**What will I learn?**

This short course develops your knowledge, skills and confidence in planning and delivering a training session. You will explore the training cycle, how learning needs and learning contexts impact upon planning, and how to adapt your training plan.

You will have the opportunity to produce a training session plan, deliver the session to your peers and evaluate that session based on feedback.

We can deliver additional units to meet your business needs, including how to adopt different training methods and principles of teaching, training and assessment.

**What are the entry requirements?**

You need:
- A good standard of written and verbal English
- Ideally, at least a Level 3 qualification.

**How will I be assessed?**

You will be assessed through a combination of an online multiple choice test, a written assignment, and planning, delivering and self-evaluating a micro-teach session.

**What can I do after the course?**

You can consider progressing to:
- A Level 3 Award in Education and Training or a Level 3 Certificate in Assessing Vocational Achievement
- Coaching, Facilitating Individual Learning or Equality and Diversity qualifications.

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**What are the benefits?**

- Become an effective trainer
- Learn of different ways to deliver effective and engaging training sessions
- Ensure your training has the impact you want

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**Course Level:** 3  
**Duration:** 12 hours  
**Location:** Workplace and Roundhouse Campus
Do you work in a diverse organisation? Do you want to raise awareness of equality and diversity issues in the workplace and in wider society?

Our Teacher Training Academy can offer accredited qualifications or specialist awareness training covering a wide range of issues affecting equality and diversity in organisations. Our courses are aimed both at managers and those who work as part of a team.

We explore strategies to monitor equality and diversity issues, to prevent discrimination in the workplace and to ensure staff do not stereotype, prejudice and label individuals during their working practice.
What will I learn?
This qualification supports you to gain a better understanding and awareness of diversity in the workplace, community and wider society. You will look at the effects of stereotyping, labelling and discrimination.

The course covers monitoring in the workplace, the benefits of taking equality and diversity seriously, and the impact this can have on the success of organisations.

What are the entry requirements?
No formal qualifications are needed for this accredited course.

How will I be assessed?
All the units are assessed by learner portfolio of evidence. This may derive from an assignment, presentation, discussion or an assessor observation and/or testimony from an expert witness about how you carry out activities in the learning and/or work environment.

What can I do after this course?
You can implement what you have learned in the workplace and improve practices. You can also consider progressing to:
- A Train the Trainer course
- A Level 3 qualification in Equality and Diversity
- A course in facilitating individual learning and development – if your role involves individual teaching or training
- A Coaching course.

What are the benefits for employers?
- Ensure a consistent approach to equality and diversity for staff
- Develop your staff to be confident in handling equality and diversity issues
- Use the qualification as part of the induction process
- Offer accredited training to enhance staff development
- Increase understanding of how equality and diversity is essential for reducing any risk of legal challenges
- Emphasise the importance of equality and diversity in how customers are treated
- Benefit from in-house delivery (depending on learner numbers)
- Raise your profile as an employer that offers accredited training
Equality and Diversity Awareness Training

This one-day course will raise awareness of equality and diversity and encourage you to take a proactive approach within the workplace.

What will I learn?
The workshop will explain the difference between equality, diversity and inclusion and will prompt you to identify your own attitudes to equality and diversity. You will also gain a greater awareness of discrimination practices and an understanding of how to promote inclusion in the workplace.

By the end of the course, you will know what personal behaviours are needed to ensure that the working environment is supportive and that equality and diversity are fully embraced.

The style of the workshop is participative to draw on the group’s experience and to encourage discovery learning. We provide tutor input to impart specialist knowledge and to ensure that learning points are captured in a non-threatening environment.

The atmosphere is supportive and pragmatic, with a fun approach where learners feel they can openly share equality and diversity issues.

What are the entry requirements?
No entry qualifications are needed for this workshop.

How will I be assessed?
There is no formal assessment. However, constant checks will be made throughout the day to assess your understanding and ensure you can apply it in your workplace.

What can I do after the course?
You can study for a Level 2 qualification in Equality and Diversity.

What are the benefits for employers?
• Develop your staff personally and professionally to have a clear understanding of equality and diversity in the workplace
• Reduce harassment and bullying behaviour in the workplace
• Link this workshop into an existing induction process for new staff
• Align the training to your own policies
• Benefit from delivery at your place of work (depending on learner numbers)
This publication is available, on request, in Braille and large print. Please call 0800 028 0289 for your copy.